RETAIL ENERGY CODE

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REC METERING EXPERT PANEL
MEETING MINUTES

MEETING	**RECMEP_24_0313**
DATE	**13 March 2024, 10:00**
LOCATION	**By teleconference**

Attendee	Representing	Initials	Role
Steve Brand	Code Manager	SB	Committee Chair
Steve Mulinganie	Suppliers	SM	Committee Member
Tracey Saunders	Network Operators	TS	Committee Member
Paul Abreu	Network Operators	PA	Committee Member
Geoff Huckerby	MEMs	GH	Committee Member
Shaun McRaith	Authority	SR	Committee Member
Lee Walker	BSC	LW	Observer
Glenn Sheern	Code Manager	GS	Principal Regulatory Expert
Harriet Truss	Code Manager	HT	Change Analyst
Bradley Mercer	Code Manager	BM	Secretariat

1. INTRODUCTIONS

The Chair welcomed attendees to the REC Metering Expert Panel (RECMEP) meeting. BM advised that apologies had been received from Sarah Hayes (Committee Member) and Eric Fowler (Committee Member).

2. APPROVAL OF PREVIOUS MINUTES

RECMEP Members were invited to provide comments on the Draft Minutes of the meeting held on 14 February 2024. PA requested that an amendment was made to Change Tracker item to better reflect the tone of the discussions. TS asked for further detail to be added to the Change Tracker item to reflect the discussions around the critical friend role of the Code Manager. BM agreed to make the amendments.

3. REVIEW OF ACTIONS LOG

BM provided an overview of the below items on the RECMEP Actions Log

RECMEP_24_0214_01: Code Manager to review whether changes to the Guidance for Service Termination Issue Reporting document can be progressed under Category 3 governance.

GS advised that Category 3 changes could be raised against the Service Terminations Issues Reporting (STIR) document whilst discussions were ongoing around the most appropriate governance of the document **– Closed.**

RECMEP_24_0214_02: Code Manager to conduct a lessons learned review of the process followed for solution development of R0145 – STIR Document.

BM advised that a lessons learned review was underway and an overview of the findings would be provided at the April 2024 meeting **– Open.**

4. ASSET CONDITION CODE CHANGES

BM provided Members with an overview of the Asset Condition Code Changes paper advising that changes to Asset Condition Code Changes within the STIR had been raised by the Energy Networks Association. BM advised that the changes had been developed in 2023 but had been placed on hold during the progression of R0145 – *STIR.* BM advised that a workshop had been hosted by the ENA to develop the changes with both DNOs and MEMs in attendance. BM informed Members that the changes were scheduled to be discussed at the Electricity Operational Metering Forum (E-OMF) meeting on 13 March 2024.

PA provided an overview of the changes advising that changes were being proposed to A03 - *Defective/Weakened Fuse Carrier,* B05 - *Non-withdrawable Fuse by Design,* B07 - *DB Equipment Issue Preventing Replacement of Meter Tails, and* B11 - *Cut-out with Fused Neutral.* PA advised that the addition of a new Category C Code covering non-standard Protective Multiple Earthing (PME) arrangements was also being proposed. PA advised that the change to B07 and the addition of the new C Code would require changes to DCUSA, and the REC, so would take longer to develop however the changes to the three other Codes could be progressed immediately.

Members noted the proposed updates to the STIR and did not raise any questions on the changes themselves. GH asked how quickly the three straightforward changes could be made to the document. BM advised that RECMEP was the owner of the STIR currently and could determine whether a consultation on the document was required and the speed of the change. Members agreed that the ENA session and the discussion of the changes at the E-OMF would suffice and that a consultation would not be required. BM advised that following the E-OMF meeting the Code Manager would raise a Category 3 Change Proposal. GS advised that Category 3 changes were not tied to standard REC releases and could be implemented following a committee decision.

5. MHHS UPDATE

HT provided Members with an update on the Market Wide Half-Hourly Settlement (MHHS) Programme advising that changes would be required to documents under the control of the RECMEP. HT advised that changes would be raised to:

- Schedule 14 – Metering Operations
- Schedule 15 – Metering Accreditation
- Consolidated Metering Code of Practice (CoMCoP)

HT advised that the changes to Schedule 15 would reflect the MHHS Target Operating Model and establish three market segments: Smart, Advanced, and Unmetered. HT advised that MEMs would be qualified as Smart and/or Advanced. HT informed Members that the changes to the CoMCoP would comprise of updates to terminology as well as the removal of the need for an industry notification to the DNO of the MEM appointment as under MHHS the notification would be provided directly by the Registration Service.

HT informed Members that there would be structural changes to Schedule 14 as well as the introduction of the Data Integration Platform and the replacement of some DTN Market Messages with DIP Market Messages. HT advised that updates to the processes contained within the Schedule would be raised to reflect the creation of a dependency on the 'Registration Service' for holding and passing information relating to agent appointments and Meter Technical Details (MTDs). HT advised that in addition to the Schedule changes Category 3 CPs would be raised to update some of the guidance documents.

6. INDUSTRY ISSUES AND CHANGE TRACKER

6.1 – STIR GOVERNANCE

GS advised that a change was currently in development to remove the STIR from the REC governance and move under ENA governance. GS advised that discussions had been taking place between the Code Manager, PA, and GH to develop the change. GS advised that the change would be formally raised shortly.

7. AOB

7.1 – E-OMF MEETING

BM informed Members that a meeting of the E-OMF would be taking place following the RECMEP meeting and encouraged Members to attend.

8. CLOSE OF THE MEETING

The Chair determined that the meeting was closed. The next RECMEP meeting is scheduled for 10 April 2024.